



**OLDE
SALEM
DAYS**

Olde Salem Days • September 13, 2025

Food Vendor Application

Second Saturday in September | Virginia's premiere arts and crafts

The Rotary Club of Salem invites you to participate in Olde Salem Days!

We would like to extend to you the opportunity to participate in this year's Food Court. Reservations for the limited number of booths in the Food Court will be on a first-come first-served basis. The fees for the booths are noted below. The available booths measure 15 feet deep by 15 feet wide. Tents for food vendors are required per health department regulations. You must supply your own tent. If you require more space, you may rent 2 booths. Due to the necessity of making advance arrangements, we are setting a July 1st deadline for applications.

Each application must include a copy of your insurance form verifying current liability coverage.
The main food court will be in the Salem Farmers Market parking lot located just off Main Street.

\$400 with electricity, 15' x 15' space | **\$200** for an additional adjoining space

- If there is an overlap in menu items, you will be notified of changes required. The Rotary Club of Salem has the exclusive rights to control the sales of hotdogs, soft drinks, bottled water and any beverage of any kind. No vendor may sell hot dogs or any soft drinks, name brand drinks, bottled water or beverages of any kind without written consent of the OSD Chairperson. No Exceptions!
- You must be set up for inspection by 8 a.m.! If the health inspector leaves and you have not been inspected, you will not be permitted to sell food. The Health Department requires each vendor to apply for a temporary food permit. They will not issue a permit, but they must receive an application. The Health Department WILL be inspecting each vendor's booth. You must meet the [Guidelines for Temporary Food Establishments](#). They will shut down any vendor that fails to meet minimum requirements for proper food handling and preparations. It is your responsibility to comply with all Health Department requirements.
- We will not be held responsible if the Health Department requires you to close.
- The Tax Authority of the Commonwealth of Virginia requires ALL profit and non-profit organizations to be registered with the State of Virginia and acquire a tax ID number. Each vendor is responsible for reporting their profits from this event, and it is suggested that you set your food prices accordingly to accommodate sales tax.
- Electrical availability beyond basic 110-volt connections (220 volt) is limited and must have a special request approved by The Rotary Club of Salem. All extension cords and special adapters are the responsibility of the vendor (including 110-volt connections). The Rotary Club of Salem will not supply extension cords.
- Vendors must use only heavy-duty outdoor cords and tape all cords safely and securely.

Please send application & payment to:



The Rotary Club of Salem
Attn: Olde Salem Days
P.O. Box 5 | Salem, VA 24153



Make checks payable to:
The Rotary Club of Salem

If you need further information, please contact The Rotary Club of Salem at:
Phone: (540) 772-8871 | E-mail: info@oldesalemdays.com | Web: oldesalemdays.com |

facebook.com/oldesalemdaysva



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Name

Food establishment name:

Address:

City

State

Zip

Phone:

Email:

You can only sell those items you have listed and have been approved by The Rotary Club of Salem.

Food sold:

Status:

Profit

Non-profit

Tax ID#

Liability Insurance Carrier:

Do you require electricity?

Yes

No

110 Volt

220 Volt

If yes, what amperage will you need?

Requested space:

Special requests:

Paid by:

Cash

Check

Money Order



Do not write in this space. Office use only.

Photos _____

App PM _____

Rec _____

Check # _____

E m _____

Amount paid _____

Space # _____